

The Pennsylvania State University
**Request for Central Administration
 Matching Funds Assistantships/Traineeships**



OVPR use only

- Instructions:** For **Central** matching funds, you must:
- (1) complete all sections of this form
 - (2) secure your Research Dean's/Institute Director's signature
 - (3) attach the proposal budget
 - (4) attach a budget outlining only the sponsor's GA expenses

College/Institute: _____

PI: _____

Department: _____

Sponsor: _____

Proposal Title: _____

Proposal Deadline: _____ **Number of students/year on the project:** _____

Matching funds request based on: 50% of F&A recovered on GA costs **or** 10% of GA costs

Matching Recommendation	Year 1	Year 2	Year 3	Year 4	Year 5	Total \$
Sponsor's GA Support w/o F&A						
Sponsor's F&A on GA(s)						
Central Match*						

College/Institute/Dept Match	Year 1	Year 2	Year 3	Year 4	Year 5	Total \$
1.						
2.						
3.						
4.						
5.						
Total College/Institute/Dept						

*Equal to college/institute/department match; must exceed \$10,000 annually

Approvals:

Research Dean/Institute Director: _____ Date: _____

[Research Dean/Institute Director of the College/Institute making this request; this signature ensures that matching funds for the other Colleges/Institutes/Departments have been approved. If you are a proxy, please include your name.]

Vice President for Research: _____ Date^: _____

[Central matching funds commitment is approved conditional upon receipt of the award.]

^Central Administration matching funds commitment expires 18 months from the date of this signature. Requests for cost share renewals will be considered.

Post-Award Information: If a proposal is awarded, forward copies of the sponsor's agreement, and the approved matching funds form to centralmatch@psu.edu. When a project is not awarded, send copies of the approved form to centralmatch@psu.edu indicating that the project was not awarded.

Revisions: If a project is awarded with a revised budget, re-submit the original, approved form, mark the revisions on the form, write "revised" in the upper right-hand corner, and forward the form to centralmatch@psu.edu.