

The Pennsylvania State University
**Request for Central Administration
 Matching Funds - Equipment**



OVPR use only

- Instructions:** For Central matching funds, you must:
- (1) complete all sections of this form
 - (2) secure your Research Dean's/Institute Director's signature
 - (3) attach the proposal budget, equipment list, and vendor's quote

College/Institute: _____

PI: _____

Department: _____

Sponsor: _____

Proposal Title: _____

Proposal Deadline: _____

Amount of Match Required by the Sponsor: _____ %

Matching Recommendation	Cost Share	Year 1	Year 2	Year 3	Year 4	Year 5	Total \$
Sponsor	%						
Central Match*	%						
College/Institute/Dept Match**		Year 1	Year 2	Year 3	Year 4	Year 5	Total \$
1.	%						
2.	%						
3.	%						
4.	%						
5.	%						
6.	%						
7.	%						
TOTAL ***	%						

*Maximum of 15%; minimum of \$11,250 annually **Combined minimum of 7.5% ***Minimum of \$75,000 annually

Approvals:

Research Dean/Institute Director: _____ Date: _____

[Research Dean/Institute Director of the College/Institute making this request; this signature ensures that matching funds for the other Colleges/Institutes/Departments have been approved. If you are a proxy, please include your name.]

Vice President for Research: _____ Date^: _____

[Central matching funds commitment is approved conditional upon receipt of the award.]

^Central Administration matching funds commitment expires 18 months from the date of this signature. Requests for cost share renewals will be considered.

Post-Award Information: If a proposal is awarded, forward copies of the sponsor's agreement, and the approved matching funds form to centralmatch@psu.edu. When a project is not awarded, send copies of the approved form to centralmatch@psu.edu indicating that the project was not awarded.

Revisions: If a project is awarded with a revised budget, re-submit the original, approved form, mark the revisions on the form, write "revised" in the upper right-hand corner, and forward the form to centralmatch@psu.edu.